

Suicide Prevention Data Center


*A Web-based Data
Collection and Management
System*

Data Center Overview

- **On-line tool for cross-site evaluation data collection and storage**
 - **Allows for data entry**
 - **Allows for data download**
 - **Ability to download cross-site evaluation instruments**
 - **Provides tool to monitor data collection**
 - **Provides access to reports**
 - **Provides links to additional resources**

Log-in Page

- **Url: spdc.qrc.com**
- **Enter username**
- **Enter password**

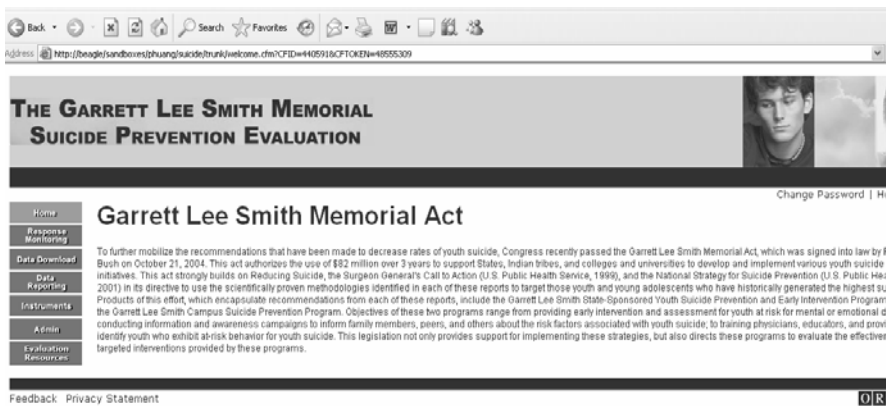


The Garrett Lee Smith Memorial Suicide Prevention Evaluation

username

password


Home Page



Back Forward Stop Search Favorites Home

Address <http://beagle.sandboxes@huong/suicide/trunk/welcome.cfm?CFID=440591&CFTOKEN=48555309>

THE GARRETT LEE SMITH MEMORIAL SUICIDE PREVENTION EVALUATION




[Change Password](#) | [Hi](#)

Garrett Lee Smith Memorial Act

[Home](#)
[Response Worksheet](#)
[Data Download](#)
[Data Reporting](#)
[Instruments](#)
[Admin](#)
[Evaluation Resources](#)

To further mobilize the recommendations that have been made to decrease rates of youth suicide, Congress recently passed the Garrett Lee Smith Memorial Act, which was signed into law by F. Bush on October 21, 2004. This act authorizes the use of \$82 million over 3 years to support States, Indian tribes, and colleges and universities to develop and implement various youth suicide initiatives. This act strongly builds on Reducing Suicide, the Surgeon General's Call to Action (U.S. Public Health Service, 1999), and the National Strategy for Suicide Prevention (U.S. Public Health 2001) in its directive to use the scientifically proven methodologies identified in each of these reports to target those youth and young adolescents who have historically generated the highest suicide products of this effort, which encapsulate recommendations from each of these reports, include the Garrett Lee Smith State-Sponsored Youth Suicide Prevention and Early Intervention Program and the Garrett Lee Smith Campus Suicide Prevention Program. Objectives of these two programs range from providing early intervention and assessment for youth at risk for mental or emotional distress, conducting information and awareness campaigns to inform family members, peers, and others about the risk factors associated with youth suicide, to training physicians, educators, and peers to identify youth who exhibit at-risk behavior for youth suicide. This legislation not only provides support for implementing these strategies, but also directs these programs to evaluate the effectiveness of targeted interventions provided by these programs.

[Feedback](#) [Privacy Statement](#) 

Change Password

The screenshot shows a web browser window with the address bar displaying <https://www.suicideprevention-datacenter.com/spdc/password.cfm?CFID=1731708&CFTOKEN=70645>. The page title is "The Garrett Lee Smith Memorial Suicide Prevention Evaluation". The main content area features a navigation menu on the left with options: Home, Response Monitoring, Data Download, Data Reporting, Instruments, Admin, and Evaluation Resources. The "Change Password" form includes the following fields and buttons:

- Current Password:
- New Password:
- Confirm New Password:
- Change Password:

At the bottom of the page, there are links for "Feedback" and "Privacy Statement".

Instruments Tab

- **Three functions:**
 - Enter data
 - Download blank questionnaires
 - Auto-upload of data
- **Provides access to data entry for:**
 - PSI
 - EDI
 - Training Exit Survey
 - EIRF
- **To enter an EIRF, click on 'Go to Survey'**

The screenshot shows the "Instruments" tab in the web application. It contains a table listing various instruments with their status and actions.

Name	Actions
Early Identification Referral and Follow-Up Form	Download Go to Survey Upload Data
EIRF Aggregate Information Form	Download Go to Survey
Product and Service Inventory - Staff/Practitioner Baseline	Download Survey Closed
Referral Network Survey	Download Survey Closed
Training Exit Survey	Download Survey Closed Upload Data
Training Exit Survey - Cover Page	Download Survey Closed

At the bottom of the page, there are links for "Feedback" and "Privacy Statement".


To Begin Entry on an EIRF

The image shows two side-by-side screenshots of a web browser displaying the 'Early Identification, Referral, and Follow-Up (EIRF)' login page. The left screenshot is titled 'Login' and includes a 'New User' button and a password input field. The right screenshot is titled 'Your Password has been Created' and displays the password '922322' and a 'Continue' button.

New user button creates a randomly generated password.
Record this password & use it to retrieve partially completed entries.

EIRF Data Entry Error

The image shows a screenshot of the EIRF data entry form. It includes a question about early identification activity settings, a 'Continue' button, and a list of sources of information used to complete the form. The form is titled 'Early Identification, Referral, and Follow-Up (EIRF)' and includes a 'Quick Links' icon.

Please answer each question to the best of your ability. After answering a question, click on the **Next Page** or **Previous Page** buttons to save your answer and move to the next question in the sequence. To jump to any page in the survey click on one of the **Quick Links** 

Please specify an other early identification activity setting if and only if you answer Other (choice 8) to this question.

(Page 1 of 4)

Today's Date (mm-dd-yyyy):

Participant ID:

Sources of information used to complete this form

- Case record review or existing data system
- Directly from a provider (i.e. case manager, clinician, mental health professional)
- Directly from a gatekeeper (i.e. not a mental health professional)
- Other (please describe)

Skip patterns, validation codes, and warning messages embedded in all of our web-based instruments.

EIRF Final Review and Submission

To access a printer-friendly copy

Early Identification, Referral, and Follow-Up (EIRF)

Survey Review

To print or save a copy of your responses to the survey, [click here](#) to open a printer-friendly copy of your survey in a new window.

After you have completed your submission and printed or saved your responses, please click on the button below to complete the survey. Alternati
browser's Back button to return to the survey without finalizing.

Note: You will **NOT** be able to return to the survey once your submission has been finalized.

To finalize entry

Finalize Submission

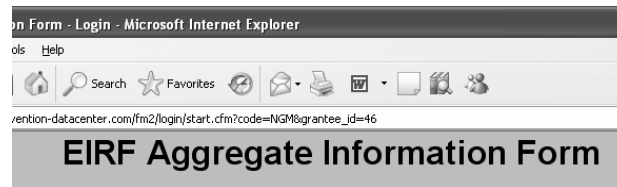
Early Identification, Referral, and Follow-Up (EIRF)

Thank You

Thank you for participating in our survey. If you would like to enter a new survey, please return to the [login screen](#).

Click here to [Return to the Central Data Repository](#)

EIRF Aggregate Data Entry



Login

Enter your password to access the survey.

Password Login

- Password will be assigned and emailed to you, not randomly generated.
- Save password until EIRF Aggregate entry is completed. Use password to retrieve partially-completed entry.

Auto Upload of EIRF Data

The screenshot shows a web browser window titled "The Garrett Lee Smith Memorial Suicide Prevention Evaluation - Microsoft Internet Explorer". The address bar shows the URL: https://www.suicideprevention-datacenter.com/topic/uploads/upload.cfm?instrument_id=118&CFID=1731886&CFOKEN=63536871. The page header includes the title "THE GARRETT LEE SMITH MEMORIAL SUICIDE PREVENTION EVALUATION" and a small portrait of a young man. A navigation menu on the left lists: Home, Reports Monitoring, Data Download, Data Reporting, Instruments, Admin, and Evaluation Resources. The main content area is titled "Upload File" and contains the following instructions:

To upload a Microsoft Excel spreadsheet containing data for the EIRF to the repository:

1. Click on the "Browse..." button.
2. Navigate through the resulting file menu until you find your Excel spreadsheet. The file should have an ".xls" extension, and your EIRF data should be on the first worksheet.
3. Click "Open" to select your data file.
4. Click "Upload File" to send the file to the Central Repository.

Below the instructions, there is a text box, a "Browse..." button, and an "Upload File" button. At the bottom of the page, there are links for "Feedback" and "Privacy Statement".

Excel Spreadsheet for Auto Upload

The screenshot shows a Microsoft Excel spreadsheet titled "EIRF DATA UPLOAD.xls". The spreadsheet has columns labeled A through K. Column A is "Grantee Name", column B is "eirfdate", column C is "efpid", column D is "efcase", column E is "efprovid", column F is "efgate", column G is "efoth", column H is "efothd", column I is "efsett", column J is "efsetto", and column K is "efsource". The first row of data (row 2) contains the following values: "MV DOH", "9/10/2006", "54898712", "", "0", "1", "0", "0", "0", "1", "1".

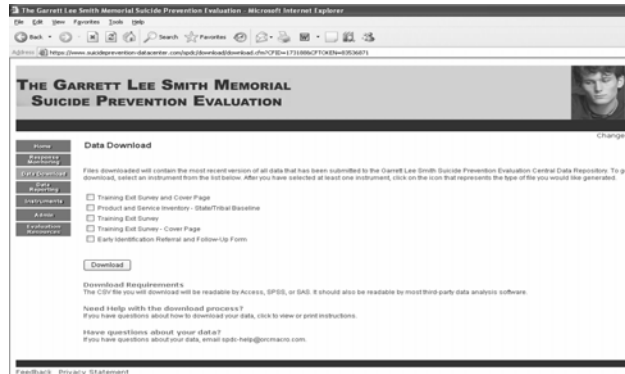
	A	B	C	D	E	F	G	H	I	J	K
1	Grantee Name	eirfdate	efpid	efcase	efprovid	efgate	efoth	efothd	efsett	efsetto	efsource
2	MV DOH	9/10/2006	54898712		0	1	0	0	1	1	
3											
4											
5											
6											
7											
8											
9											
10											

Annotations in the image point to the column headers as "EIRF Variable names" and the data cells as "EIRF values".

Purpose: If you plan to extract EIRF information from an existing database
 We will send you a blank template along with EIRF codebook

Data Download

- Select survey
- At the bottom of the page, click on 'Download' button
- For questions about how to import into Excel, Access, or SPSS, click 'View or Print Instructions'



Downloaded Dataset in Text File

The screenshot shows a text file containing a dataset with the following columns: ID_ID, s1c1date, e1pid, e1eone, e1p1ovid, e1gate, e1ofch, e1ofchd, e1estt, e1estto, e1eouone, e1c1e1, e1c1e2, e1c1e3, e1c1e3a_1. The data rows include survey dates and various response values, including 'not applicable', 'other source', and 'Test record'.

ID_ID	s1c1date	e1pid	e1eone	e1p1ovid	e1gate	e1ofch	e1ofchd	e1estt	e1estto	e1eouone	e1c1e1	e1c1e2	e1c1e3	e1c1e3a_1
1018														
1024														
1070														
1081														
1084														
1096	09-10-2004	54698712	0	1	0	0	1	1	10	1	1	0	0	0
1120	10-09-2004	54687982	1	0	0	0	1	1	15	1	1	0	0	0
1142	10-10-2004	21248489	0	1	0	0	1	1	18	2	2	0	0	1
1207	12-02-2004	15648975	1	0	0	1	not applicable	0	not applicable	0	not applicable	10	2	2
1210	12-01-2004	46859532	0	0	0	1	other source	0	other setting	0	other source	12	4	2
1216	12-05-2004	16852315	1	1	1	1	ikjh	0	jikj	0	ikjh	12	4	1
1219	12-05-2004	16854987	0	0	1	0	other	2	15	2	1	0	0	0
1222	12-04-2004	12345678	0	0	0	1	This is a test record	1	1	1	12	1	1	0
1225	12-04-2004	12345678	0	0	0	1	Test record	1	1	1	12	1	1	0
1228	12-04-2004	12345678	0	0	0	1	Test record	1	1	1	12	1	1	0

- Save to your computer by clicking, File, Save As
- Open/Import into Excel, SPSS, Access, or other statistical software

EIRF Codebook

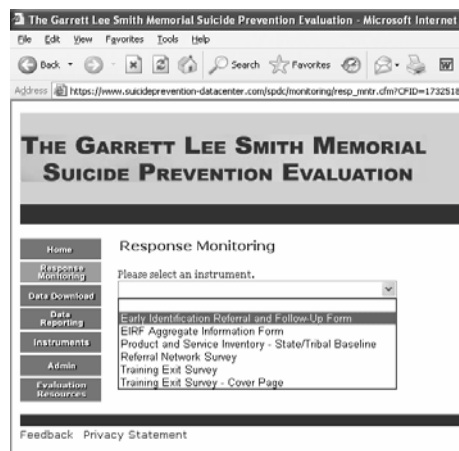
- Identifies variable names for EIRF items
- Item and response options
- Data element properties: text or numeric
- Posted on the SPDC, Data Download/Download Request page
- Will be disseminated in hard copy March 2007

Data Elements for the Early Identification and Referral Follow-up Analysis

Variable Name	Question Number	Question	Formats & Codes
eirfdate	cs1	Month/Day/Year	Text
efpid	cs2	Participant ID	Numeric
efcase	cs3	Sources of information used to complete this form: Case record review or existing data system	0=Not Endorsed 1=Endorsed
efprovid	cs3	Directly from a provider (i.e., case manager, clinician, mental health professional)	0=Not Endorsed 1=Endorsed
efgate	cs3	Directly from a gatekeeper (i.e., not a mental health professional)	0=Not Endorsed 1=Endorsed
efoth	cs3	Other	0=Not Endorsed 1=Endorsed
efothd	cs3o	Other, please describe	Text
efsett	cs4	Early Identification Activity Setting	1= School 2 = Child Welfare 3 = Juvenile Justice 4 = Law Enforcement

Response Monitoring

- Monitors response rates, completion of instruments
- Select an instrument
- Click 'View Response Rate'
- Site Administrator only will have this privilege



Next Steps

- **Assigned username and password will be emailed to you early next week, along with EIRF Aggregate passwords & Auto-upload template**
- **Begin registering new users**
- **Begin entering EIRF Individual Form and EIRF Aggregate Form**
 - **For grantees not waiting on IRB approval, we will download your information March 2007 and produce a Grantee Summary Report**

Site Administrator

- **Each grantee has Site Administrator:**
 - **Designates users**
 - **Designates access to SPDC features for users**
 - **Step 1: Designate 1 Site Administrator**
 - ✓ **Username and password assigned by ORC Macro**
 - **Step 2: Site Admin registers new users for your site on-line function**
 - ✓ **Assigns User-level: site user or contact user**
 - ✓ **Provides user name and password**
 - ✓ **Edit users**
 - ✓ **Delete users**

To create/modify user accounts

- **Select Admin**
 - **Create/Modify Users**
 - ✓ **Add, edit, or delete**
 - ✓ **The screen below will appear**

Add new repository user

Use the form below to add repository user information for a new user.

* denotes required fields.

* Username

* Password

* Confirm password

* First name

Middle name

* Last name

Degree(s)

* Grantee

* Role(s)

Title

Address 1

Security

Security Level	Data Download	Report Download: Grantee-level	Report Download: Aggregate	Data Entry
Site Administrator	X	X	X	X
Site User		X	X	X
Contact User			X	
Respondent (only when provided a username and password by the cross-site team)*				X

*Respondent may include any of the user levels above.